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| We promise to respect the information you’ve given us; this will be used for the purposes of administering, monitoring and evaluating grants.  All data is managed in accordance with Data Protection Legislation and our Privacy Policy. By completing and submitting this form you are confirming that you have had the opportunity to read and understand our [Privacy Policy](http://www.artfund.org/privacy) and that you have relevant consent from any third parties to share any personal details with us. |

1. Application summary

1.a Your details

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| --- | --- |
| **First name** |  |
| **Surname** |  |
| **Email** |  |

1.b Application heading

This is how your application will be described in our correspondence with you.

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1.c Where did you hear about Student Opportunities grants?

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| **Where did you hear about this funding opportunity?** |  |
| **If other, please provide details** |  |

2. Your organisation

2.a Your organisation

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| --- | --- |
| **Organisation Name** |  |
| **Type of venue** |  |
| **Governance model** |  |
| **Governing body** | The full legal name of the body we would pay if awarded a grant |
| **Accreditation status** |  |
| **Opening times and admission charges** |  |
| **Visitors per annum** |  |
| **UK nation** |  |

2.d Joint applications

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| **Joint application?** |  |
| **Partner organisation** |  |

**If you are applying in partnership with more than one other organisation, please provide further details**

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2.c Other contacts at your organisation

Please give the details of someone we can contact about this application **in your absence**:

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| --- | --- |
| **First name** |  |
| **Surname** |  |
| **Email** |  |

Please give the details of the relevant **press contact** within your organisation:

|  |  |
| --- | --- |
| **First name** |  |
| **Surname** |  |
| **Email** |  |

Please give the details of the relevant **marketing contact** within your organisation:

|  |  |
| --- | --- |
| **First name** |  |
| **Surname** |  |
| **Email** |  |

3. Project details

In this section we ask you to share a summary of your project and provide a full project proposal that presents your case for funding. Please refer to the guidance for applicants throughout.

3.a Project summary

**Please provide a brief summary of the project, the impact it will have on your organisation and its audiences, and how it meets the overall aims of the Student Opportunities. (500 word limit)**

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**An indicative but realistic timeframe for the project. (500 word limit)**

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3.b Financial information

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| **Please provide the number of students to be employed** |  |
| **The number of hours of employment** |  |
| **The total cost of employment at National/London Living wage (£)** |  |

**If you have received a grant from Art Fund in the past to support this activity, please let us know how the evaluation has informed this activity. (300 word limit)**

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3.c Job description

**Please provide a short job description that includes: a headline communicating how a student's participation is helping your organisation; an outline of the students role and responsibilities; an outline of how you will train students. (500 word limit)**

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3.d Recruitment timeline

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| **Please provide your ideal start and end date for promoting the opportunity to students** |  |
| **The date you would aim to have shortlisted students for interview and the date you will aim to have informed successful applicants** |  |
| **The date you intend students to start and complete their paid opportunity with you** |  |

4. Budget and timeframe

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| **Total cost of project (£)** |  |
| **Amount Requested from Art Fund (£)** |  |
| **When would you need to receive the funding?** |  |

**Please provide a full budget breakdown (excluding any VAT that can be reclaimed) and a note of any other funding that you are seeking.**

7. Other supporting documentation

**Please provide any additional supporting documents that may have been requested during your initial conversation with us,** **e.g. letters of support from project partners**

Terms and conditions

Our Terms and Conditions can be found [here](https://www.artfund.org/pages/student-opportunities-grants/)

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| **×** | **Please tick to confirm you have read and understood the Terms and Conditions** |
| **×** | **Please tick to confirm that the Director of your organisation, and any partner organisations, is aware of this application and agrees to abide with the Terms and Conditions** |